



Introduction

Wanneroo Business Association regards customer privacy as an important part of our relationship with our customers. The following privacy policy applies to all Wanneroo Business Association users, and conforms to Internet privacy standards.

If you have questions or concerns regarding this statement, you should contact our office on 08 9206 3888.

Collection of Information

In order to use the Wanneroo Business Association website, we may require information from you in order to provide the best service possible. All correspondence may also be collected and stored, particularly in regard to sales, support and accounts, including Email.

Any information collected by Wanneroo Business Association is collected via correspondence from you or your company. This may be via the telephone, Email, mail, fax or directly through our website.

Use of Collection Information

Any details collected from Wanneroo Business Association customers is required in order to provide you with our products and/or services, and a high level of customer service.

Correspondence is recorded in order to provide service references, and to assist in our staff development.

Storage of Collected Information

The security of your personal information is important to us. When you enter sensitive information (such as credit card numbers) on our website, we encrypt that information using secure socket layer technology (SSL). When Credit Card details are collected, we simply pass them on in order to be processed as required. We never permanently store complete Credit Card details.

We follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it.

If you have any questions about security on our Website, you can email us at admin@wanneroobusiness.com

Access to Collected Information

If your personally identifiable information changes, or if you no longer desire our service, you may correct, update, delete or deactivate it by emailing us at admin@wanneroobusiness.com

Orders

If you purchase a product or service from us, we may request certain personally identifiable information from you. You may be required to provide contact information (such as name, Email, and postal address) and financial information (such as credit card number, expiration date).

We use this information for billing purposes and to fill your orders. If we have trouble processing an order, we will use this information to contact you.

Communications

Wanneroo Business Association uses personally identifiable information for essential communications, such as Emails, accounts information, and critical service details. We may also use this information for other purposes, including promotional Emails. If at any time a customer wishes not to receive such correspondence, they can request to be removed from any mailing lists by emailing us at admin@wanneroobusiness.com

You will be notified when your personal information is collected by any third party that is not our agent/service provider, so you can make an informed choice as to whether or not to share your information with that party.

Third Parties

Wanneroo Business Association may at its discretion use other third parties to provide essential services on our site or for our business processes. We may share your details as necessary for the third party to provide that service.

These third parties are prohibited from using your personally identifiable information for any other purpose.

Wanneroo Business Association does not share any information with third parties for any unknown or unrelated uses.

Legal

We reserve the right to disclose your personally identifiable information as required by law and when we believe that disclosure is necessary to protect our rights and/or comply with a judicial proceeding, court order, or legal process served on our Website.

Links

Links on the Wanneroo Business Association site to external entities are not covered within this policy. The terms and conditions set out in this privacy statement only cover the domain name of www.wanneroobusiness.com

Changes to Privacy Policy

If we decide to change our privacy policy, we will post those changes to this privacy statement, the homepage, and other places we deem appropriate so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. We reserve the right to modify this privacy statement at any time, so please review it frequently. If we make material changes to this policy, we will notify you here, by Email, or by means of a notice on our homepage.

Security Policy

Wanneroo Business Association uses the eWAY Payment Gateway for its online credit card transactions. eWAY processes online credit card transactions for thousands of Australian merchants, providing a safe and secure means of collecting payments via the Internet. All online credit card transactions performed on this site using the eWAY gateway are secured payments.

- Payments are fully automated with an immediate response.
- Your complete credit card number cannot be viewed by Wanneroo Business Association or any outside party.
- All transactions are performed under 128 Bit SSL Certificate.
- All transaction data is encrypted for storage within eWAY's bank-grade data centre, further protecting your credit card data.
- eWAY is an authorised third party processor for all the major Australian banks.

- eWAY at no time touches your funds; all monies are directly transferred from your credit card to the merchant account held by Wanneroo Business Association.

For more information about eWAY and online credit card payments, please visit www.eWAY.com.au

Delivery Policy

After ordering online, you will receive an email confirmation from eWAY containing your order details (if you have provided your email address).

Wanneroo Business Association will normally confirm any membership applications via phone or email, event attendance purchases do not require a physical ticket and you can turn up on the day of the event for entry.

Membership packs will be delivered by hand at events, or posted to the address submitted at point of membership payment, unless otherwise requested to alternative postal address, 1-2 weeks after payment has been made and name for membership badge has been confirmed by customer.

If you wish to query this please contact us at admin@wanneroobusiness.com

Refund & Returns Policy

If for any reason you are not completely satisfied with your membership or event purchase please contact us immediately so we can rectify any problems you may be having at admin@wanneroobusiness.com

Any refund requests must be approved by the Board and will only be actioned if Wanneroo Business Association has failed in all aspects of customer service delivery. Wanneroo Business Association withholds the right to refund on a pro rata basis if the Board of Management feel the membership has been used to some extent. Wanneroo Business Association will not be responsible for the loss of membership pack items if the customer has failed to submit a correct postal address at time of purchase. The customer may be requested to pay for the replacement of such membership pack items.